Repair Estimate

Shop name, address & phone:

No.

Date: ____ / ____ / _____

1 CUSTOMER

Name	Phone	Email

Ticket #	Valid until	Prepared by
	_____ / _____ / _____	

2 ITEM

Item (type, make, model, serial number)

Problem (in the customer's own words)	Condition at drop-off

3 ESTIMATE

Description	Labor / Part	Qty	Unit price	Amount	Tax

Estimated ready date	**Subtotal**	$
Notes (what's included, what isn't)	**Tax (rate _____ %)**	$
	Total	$
	Deposit paid	$
	Balance due	$

4 APPROVAL

I approve the repair described above for the total shown. If more work is needed, the shop will contact me before going ahead. This estimate is valid until the date shown above; parts prices may change after that.

Customer signature	Date / or approved by
	☐ Phone ☐ Email ☐ Online on ____ / ____

Repair estimate template — repairkarte.com/en/guide/repair-estimate (free to edit and use in your shop)